



REQUEST FOR VERIFICATION OF EMPLOYMENT

NAME OF EMPLOYER		DATE															
ADDRESS																	
I HAVE RECENTLY MADE AN APPLICATION FOR A MORTGAGE LOAN THROUGH HLC HOME LOANS CANADA. IT WOULD BE APPRECIATED IF YOU WOULD PROVIDE CONFIRMATION OF MY INCOME AND EMPLOYMENT FOR THE LENDER'S CONFIDENTIAL USE. A SPACE FOR YOUR REPLY IS PROVIDED ON THE LOWER PART OF THIS FORM. YOUR PROMPT ATTENTION IN THIS MATTER WOULD BE APPRECIATED.																	
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YOUR MORTGAGE LINK Inc. Phone: 306-244-4663 Fax: 306-244-4742 <hr/> DATE <hr/> <table style="width:100%; border: none;"> <tr> <td style="width:50%; border: none;">NAME OF EMPLOYEE</td> <td style="width:50%; border: none;">PRESENT OCCUPATION OR TITLE</td> </tr> </table> POSITION IS: <input type="checkbox"/> FULL-TIME <input type="checkbox"/> REGULAR PART-TIME <input type="checkbox"/> CASUAL PART-TIME <input type="checkbox"/> SEASONAL <div style="text-align: right; margin-left: 400px;"><input type="checkbox"/> #MONTHS WORKED/YEAR</div> <table style="width:100%; border: none;"> <tr> <td style="width:25%; border: none;"><input type="checkbox"/> IF SALARY</td> <td style="border: none;">BASIC HOURLY SALARY \$ _____ EXCLUDE COMMISSION, BONUS, OR OVERTIME—SEE BELOW)</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> IF HOURLY WAGE</td> <td style="border: none;">BASIC HOURLY RATE \$ _____ # OF HOURS IN NORMAL WORK WEEK _____ EXCLUDE OVERTIME – SEE BELOW</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> IF COMMISSION</td> <td style="border: none;">a) _____ b) _____ c) _____ PREVIOUS 2 YEARS (ACTUAL) CURRENT YEAR TO DATE</td> </tr> <tr> <td style="border: none;">PLUS (IF APPLICABLE) BONUS</td> <td style="border: none;">a) _____ b) _____ c) _____ PREVIOUS 2 YEARS (ACTUAL) CURRENT YEAR TO DATE</td> </tr> <tr> <td style="border: none;">OVERTIME</td> <td style="border: none;">a) _____ b) _____ c) _____ PREVIOUS 2 YEARS (ACTUAL) CURRENT YEAR TO DATE</td> </tr> </table> <table style="width:100%; border: none;"> <tr> <td style="width:33%; border: none;"><hr/>NAME OF EMPLOYER STAMP</td> <td style="width:33%; border: none;"><hr/>PER. AUTHORIZED OFFICER SIGNATURE NAME AND TITLE</td> <td style="width:33%; border: none;"><hr/>TELEPHONE NUMBER</td> </tr> </table>			NAME OF EMPLOYEE	PRESENT OCCUPATION OR TITLE	<input type="checkbox"/> IF SALARY	BASIC HOURLY SALARY \$ _____ EXCLUDE COMMISSION, BONUS, OR OVERTIME—SEE BELOW)	<input type="checkbox"/> IF HOURLY WAGE	BASIC HOURLY RATE \$ _____ # OF HOURS IN NORMAL WORK WEEK _____ EXCLUDE OVERTIME – SEE BELOW	<input type="checkbox"/> IF COMMISSION	a) _____ b) _____ c) _____ PREVIOUS 2 YEARS (ACTUAL) CURRENT YEAR TO DATE	PLUS (IF APPLICABLE) BONUS	a) _____ b) _____ c) _____ PREVIOUS 2 YEARS (ACTUAL) CURRENT YEAR TO DATE	OVERTIME	a) _____ b) _____ c) _____ PREVIOUS 2 YEARS (ACTUAL) CURRENT YEAR TO DATE	<hr/> NAME OF EMPLOYER STAMP	<hr/> PER. AUTHORIZED OFFICER SIGNATURE NAME AND TITLE	<hr/> TELEPHONE NUMBER
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